

**BUILDING & GROUNDS COMMITTEE MEETING
MINUTES**

January 25, 2021

Members Present: Brad Miller, Pam Deppe, Jason Ratts, Vera Small, Jeff Thomas

Members Absent:

Others Present: Byron Deaner, Tracy Garrison, Kim Jackson, Brian McFadden, Denise McCrady (Secretary)

Chair Ratts called the meeting to order at 5:00 p.m.

A motion to approve the minutes from December 28, 2020 was made Miller and seconded by Thomas. Motion carried by roll call vote (5-0).

Kim Jackson, Information Systems, requested approval of a purchase order. A motion to approve the request was made by Miller and seconded by Thomas. Motion carried by a roll call voter (5-0).

Tracy Garrison, GIS, requested approval of a purchase order. A motion to approve the request was made by Deppe and seconded by Small. Motion carried by a roll call vote (5-0).

Byron Deaner, Building & Grounds, presented an update on Building & Grounds activities.

A motion for the acceptance of the purchase reports was made by Small and seconded by Thomas. Motion carried by a roll call vote (5-0).

There was no Old Business or Public Comment.

A motion to adjourn was made by Deppe and seconded by Miller. Motion carried by a roll call vote (5-0).

Meeting adjourned.